



## 2020 School Fees and Levies

School Fees are billed per Family and Student Levies are billed per student. Statements are sent out in Term 1 with the full amount payable per annum. You can elect to pay school fees as an annual payment in Term 1, three equal instalments in Term 1, 2 and 3, by cash, cheque, BPAY or by Direct Debit (monthly or fortnightly).

Every child is charged an annual fee covering items such as Excursions, Incursions, Religious Education, Class sets, Library, Information Technology, PE Costs and other educational resources. Camp fees (if applicable) will be charged separately prior to commencing activities.

### PROCEDURE FOR COLLECTING SCHOOL FEE PAYMENTS

- Fees are due for payment within 7 days of the beginning of each Term.
- Payments can be made by Direct Debit Authorities, BPAY, credit card, cash or cheque. Please contact the school office for further information.
- **All Fees must be finalised by 1<sup>st</sup> September (Term 3).**
- In the event that the fees have not been paid by the due date the following procedures will be implemented:

A reminder statement will be sent in Terms 2 and an outstanding reminder in Term 3, if applicable (excluding Direct Debit authorities).

a) A repayment schedule to accommodate current needs may be negotiated in circumstances where financial hardship can be demonstrated after discussion with the Principal.

Agreed arrangements for periodical payment of fees will ensure that the outstanding debt is reduced, and that any debt is contained within reasonable limits and the repayment plan is manageable by the parents.

b) If no response is received within 14 days of the due date, a request will be forwarded for an interview with the Principal/Parish Priest.

c) If no contact or response is received within a further 7 days, the case will be referred to the finance committee for review and further action.

If payment has not been received within 28 days of due date and no contact has been made or repayment schedule entered into, a further review will be made by the finance committee.

In extreme cases of non-payment, where genuine mitigating circumstances are not present, the review may result in the account being referred to a third party.

If you have any concerns regarding the payment of school fees, please make an appointment with the Principal or contact the School Office.



### **2020 Fees and Levies**

	1 child	2 children	3 children
Fee	\$925	\$925	\$925
Levy	\$595	\$1190	\$1785
<b>Total</b>	<b>\$1520</b>	<b>\$2115</b>	<b>\$2710</b>

#### **Camps, Sports, Excursions Form**

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance will be paid to the school to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child.

The annual CSEF amount per student will be:  
\$125 for primary school students

#### **How to Apply**

Contact the school office to obtain a CSEF application form or download from [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

#### **2020 TERM DATES**

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<b><u>TERM ONE:</u></b>	TUESDAY 28 JANUARY (STAFF) WEDNESDAY 29 JANUARY LEARNING CONVERSATIONS
<b><u>TERM ONE:</u></b>	THURSDAY 30 JANUARY – FRIDAY 27 MARCH (STUDENTS)
<b><u>TERM TWO:</u></b>	TUESDAY 14 APRIL – FRIDAY 26 JUNE
<b><u>TERM THREE:</u></b>	MONDAY 13 JULY – FRIDAY 18 SEPTEMBER
<b><u>TERM FOUR:</u></b>	MONDAY 5 OCTOBER – FRIDAY 18 DECEMBER